



JOB DESCRIPTION

Job Title: Network Engineer
Department: Product Management
Reports To: IT Manager

FLSA Status: Exempt
Represented by the Association: No

Job Summary: This position is responsible for the design, installation, and management of data networking equipment. This includes working with customers to design integration requirements between the Blackfoot and the customer's networks.

Essential Job Duties and Responsibilities:

- Plan and support network infrastructure.
- Install, configure and maintain customer Data Network Equipment for Business LAN Services. Monitor system performance and implement performance tuning.
- Manage all Internet Protocol addressing, including assignment of subnets, IP pools, etc.
- Assist sales and marketing with the planning and designing of customer Data Networks.
- Analyze hardware required to meet strategic growth and development objectives and make acquisition recommendations.
- Document network design as well as network problems, and resolution for future reference.
- Strong analytical abilities and professional office experience required.
- Provide Tier 3 support for the technicians.

Additional Job Duties and Responsibilities:

- Perform other duties and responsibilities as required to fulfill job function or as assigned.

Knowledge, Skills, and Abilities:

- Knowledge of:
 - company policies, procedures, products and services.
 - general office practices and procedures.
 - telecommunications industry and data network equipment and systems.
 - time management and organizational skills.
- Skill to:
 - gather and report numerical data and produce statistical reports.
 - operate various office equipment such as a computer, copy machine, fax machine and multi-line telephone.
- Ability to:
 - work independently.
 - think analytically and be a problem solver.

